

CALL FOR EXPERTS

Training of Trainers for Judicial Experts

<u>Project:</u>	Training of Trainers for Judicial Experts
<u>Purpose:</u>	Design and development of a training for experts aiming at enhancing their methodology skills and training delivery.
<u>Duration:</u>	15 October - 31 December 2026 <i>Possible extension in 2027 subject to a renewal of contract</i>
<u>Reporting to:</u>	Project Leader, Ms. Aude Magen Project Manager, Ms. Camille Durez
<u>Number of experts:</u>	2 (two)
<u>Deadline for applications:</u>	Wednesday 23 September 2026 – end of the day

I. Project background

The European Judicial Training Network (EJTN) is the network of the judicial training institutions in Europe, composed of members, associate members and observers. The organisation plays a central role in supporting judicial training across Europe by coordinating activities, promoting methodological standards, and facilitating the exchange of expertise among its members. Through its network of experts, EJTN contributes to the delivery of high-quality training for judges, prosecutors, court staff and judicial trainers.

EJTN relies on a broad pool of experts who are recognised for their subject-matter knowledge and their contribution to training activities at European level. However, while strong standards exist in relation to training content, there is currently no formal mechanism to ensure that all

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experts are equipped with the necessary pedagogical skills, digital competences, and methodological approach required for effective and consistent training delivery.

This challenge has become more significant as judicial training increasingly evolves towards interactive, engaging and participant-centred forms of training. Ensuring that experts are able to adapt to these developments is essential to maintain the quality and the impact of EJTN activities. Moreover, training needs are also increasingly leading towards specialised skills, thus requiring even more specialised experts who may lack pedagogical skills.

In response to these needs, and in line with EJTN's strategic priorities, a project has been developed to establish a training programme in methodology for experts. The initiative builds on previous discussions within the Judicial Training Methods Working Group and reflects the mandate given to further develop a structured approach to expert engagement and quality assurance.

More information about the EJTN can be found on our website: www.ejtn.eu

II. Scope of the call

The present call seeks for methodological experts working in judicial training from European Union Member States who will assist with the implementation of the curricula design and content development of a training of trainers' programme for judicial experts.

Under direct supervision of the Project Leader and the Project Manager, the experts will contribute to the design, development and implementation of a training of trainers' programme. This programme is designed as:

- A competency framework outlining the methodological skills that a judicial expert should master;
- An interactive e-learning programme at beginner and intermediate levels, focusing on principles of adult learning;
- Additional resources to support the experts' autonomous learning process;
- An assessment scheme to validate the acquisition of the skills.

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Phase 1: Methodological framework of the training of trainers for judicial expert

The first step of the project will consist in the design of the backbone of the project:

- A competency framework addressing judicial experts and which skills should be mastered in a beginner / intermediate / advanced level, in line with EJTN training standards;
- A detailed curricula for a training of expert programme to ensure the acquisition of these skills;
- An implementation plan for the delivery of a training of experts, with a strong focus on an e-learning programme.

An advisory board composed of appointed members of the Judicial Training Methods Working Group as well as EJTN Secretary General will review, comment and approve the final concept of the project. The work will be closely supervised by the EJTN Project Manager.

Phase 2: Content development for the programme

After approbation of the competency framework and the proposed plan for the training, the experts will be invited to work on the development of the e-learning course by creating content in view of launching the programme in Q1 2027. The content shall align with EJTN training standards.

Phase 3: Follow-up and implementation of the programme in 2027

Excluded from the scope of the initial contract, subject to a renewal of contract.

The experts will be invited to support the implementation of the programme by adapting the training programme as needed, as well as intervening in the different webinars and/or training activities. If applicable, the experts will also participate in the assessment mechanism.

EJTN will coordinate the application and selection process of the participants, the planning and the delivery of the different training activities.

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III. Main tasks and responsibilities

- Provide expertise in the design of a competency framework of training of trainers, specifically for judicial trainers;
- Design a detailed curricula for the training of trainers based on the competency framework;
- Design an assessment scheme to confirm that judicial experts are equipped with knowledge in training design;
- Develop engaging content for different e-learning modules to train on the different skills with the appropriate level of competences;
- Development of accompanying resources to support the autonomous learning process;
- Review and apply EJTN and other relevant judicial training standards throughout the assignment;
- Report regularly on the progress made and difficulties encountered to the Project Leader and Project Manager.

IV. Eligibility criteria

Essential:

- Expertise in training of trainers' programmes, training methodology, training design, training facilitation, training assessment, especially in the field of judicial training or closely related fields (public administration, legal training, judicial academies);
- Experience in designing evaluation schemes, competency frameworks, or structured training programmes;
- Experience in European-level training environments;
- Expertise in the design of e-learning course;
- Ability to design engaging digital learning content and activities;
- Excellent communication skills and ability to transfer knowledge to others;
- Excellent written and oral command of English.

Advantageous:

- Previous similar experience with EJTN or with a European judicial training institution;
- In-depth, state of the art knowledge of judicial training methodologies and the functioning of judicial training institutions;
- Knowledge of and/or experience applying EJTN's handbooks, guidelines and principles on judicial training and evaluation.

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V. Duration of Assignment

It is expected that the assignment of the current call will start by 20 October 2026 and will last until 31 December 2026.

The 2027 implementation of the project is subject to renewal of contract and whose fees will be reviewed according to the expected work.

VI. Location

Remote work, with the possibility of a face-to-face meeting upon request of EJTN.

VII. Remuneration

The experts will receive a fixed lump sum for services rendered in accordance with the EJTN scheme:

- Framework competences design: 720€ per expert
- Delivery of the e-learning content: 2160€ per expert

VIII. Application Rules / Selection process

All interested applicants are hereby invited to send their applications via email to camille.durez@ejtn.eu no later than the **23 September 2026** – end of the day.

The subject of the email should include the reference to this call (Training of Trainers for Judicial Experts – Call for Experts), followed by the candidate's surname. The application needs to contain a letter of interest as well as a CV outlining relevant knowledge and experience.

All submitted applications will be assessed against the eligibility criteria described in Section IV. The shortlisted candidates will be invited to participate in interviews, which will be held online in October 2026.

The contract will be awarded to the most suitable experts for the position based on the knowledge, skills and expertise as demonstrated in the selection process.

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Candidates will be informed about the outcome of the appointment no later than the 15 October 2026.

IX. Code of Conduct and Disclaimers

The applicant once appointed shall work as an expert of the project and present themselves as such in his or her professional capacity when dealing with matters related to the project. This should also be reflected in any communication, publication, article, interviews, or whenever his or her name is mentioned. In all written articles, papers, interviews, publications, etc. the usual disclaimer shall appear as follows: *“The contents and views expressed herein reflect only those of the expert(s) and the European Commission is not responsible for any use that may be made of these contents and views”*.

The advice provided to the project partners will be non-prescriptive. Against this background, the experts will avoid giving the impression that the provided advice represents the perceptions of the European Union, the European Commission or EJTN.

The Expert shall strictly consider the following confidentiality rules: No information or advice stemming from or relating to the assignment is to be communicated to any other organisation(s) or individual(s) without prior consent of EJTN. No public statement or presentation is to be made without prior agreement with EJTN.

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